



BOARD OF EQUALIZATION

PROPERTY TAX COMMITTEE MEETING MINUTES

HONORABLE KATHLEEN CONNELL, COMMITTEE CHAIR

450 N STREET, SACRAMENTO

MARCH 26, 2002, 1:30 P.M.

ACTION ITEMS & STATUS REPORT ITEMS**Agenda Item No: 1****Title:** *Residential Property Assessment Appeals*, Publication 30**Issue/Topic:**

Should the Board approve amendments to Publication 30, *Residential Property Assessment Appeals*, regarding the local assessment appeals procedures and process, and provide copies to local county boards of equalization and assessment appeals boards for dissemination to taxpayers?

Committee Discussion:

A motion was made to adopt staff's recommendation to publish and distribute the amended Publication 30.

Committee Action/Recommendation/Direction:

The Committee voted to recommend that the Board authorize publication and distribution of Publication 30, *Residential Property Assessment Appeals*.

Agenda Item No: 2**Title:** Application for Changed Assessment**Issue/Topic:**

What form should the Board prescribe in accordance with section 15606 of the Government Code and section 1603 of the Revenue and Taxation Code for use in requesting a reduction in assessed value on the local roll?

Committee Discussion:

The Committee described a request made by the Los Angeles County Clerk of the Board to modify section 6 (The Facts) and the Certification section of staff's recommended version of form BOE-305-AH.

Staff expressed agreement to delete the first check box for items B, C, E and H under section 6, and add an area to identify the city and state where signed under Certification.

Committee Action/Recommendation/Direction:

The Committee voted to recommend that the Board adopt staff's recommended form BOE-305-AH with the modifications described above.

Approved: /s/ Marcy Jo Mandel for
Kathleen Connell, Committee Chair
/s/ James E. Speed
James E. Speed, Executive Director

BOARD APPROVED

At the 3/27/02 Board Meeting
/s/ Deborah Pellegrini
Deborah Pellegrini, Chief
Board Proceedings Division